



# THE ARKANSAS EDUCATION ASSOCIATION OUTSTANDING LOCAL ASSOCIATION AWARD

## RULES

The *Outstanding Local Association Award* recognizes local associations for achievements in **ONE** or **MORE** of the following areas: Instruction and Professional Development, Public Relations and Communications, Membership, Political Action, and Employee Rights and Responsibilities.

Nominations must include a completed Official Outstanding Local Association Report Form, which highlights the local's involvement in the area that it wishes to compete for recognition. Failure to provide the completed Official Report Form for an area will disqualify the local from that area of competition.

In addition to the Official Outstanding Local Association Report Form, the local must submit supporting documentation to receive the maximum point value. Documentation can be, but is not limited to, photographs, news clippings, video clips, newsletters, and awards earned. This documentation will provide the Local Associations, Membership and Member Benefits (LAMMB) Committee with information to support its final decision.

There are six (6) competition categories, based on active membership:

Category 1	less than 50 members
Category 2	51 to 100 members
Category 3	101 – 250 members
Category 4	251 – 400 members
Category 5	401 – 600 members
Category 6	more than 601 members

All locals that submit an entry accept the decision of the Committee as final. All materials submitted to the Committee will be returned to the local association.

Submission of the form, letter and supporting documentation must be received at the AEA Headquarters in Little Rock **no later than March 1**. Any materials submitted after this date will not be considered.

OUTSTANDING LOCAL ASSOCIATION REPORT FORM

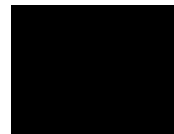
***INSTRUCTION AND PROFESSIONAL DEVELOPMENT***

Name of Local Association: \_\_\_\_\_

**Maximum Point Value**

- 4** 1. \_\_\_\_\_ The local has an organized Educational Policies and Practices Committee [formerly Instructional & Professional Development (IPD)].
- 4** 2. \_\_\_\_\_ A survey was conducted.
- a. \_\_\_\_\_ name of survey
- b. List four (4) steps taken from survey results
1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
- 4** 3. \_\_\_\_\_ Local participated in professional development program.
- a. \_\_\_\_\_ program planned by majority teacher committee
- b. \_\_\_\_\_ needs assessment or Board proposal
- 4** 4. \_\_\_\_\_ Workshops provided.
- a. Names of workshops
1. \_\_\_\_\_
2. \_\_\_\_\_
- 4** 5. \_\_\_\_\_ Attended training sessions.
- a. Names of participants and sessions
1. \_\_\_\_\_
2. \_\_\_\_\_

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OUTSTANDING LOCAL ASSOCIATION REPORT FORM

***PUBLIC RELATIONS  
AND COMMUNICATIONS***

Name of Local Association: \_\_\_\_\_

**Maximum  
Point Value**

4 1. \_\_\_\_\_ Newsletter published and on file at AEA.

4 2. \_\_\_\_\_ External media communications.

Provide examples of news releases, etc. Describe other efforts: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4 3. \_\_\_\_\_ Community Action Program maintained.

Type of activity

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4 4. \_\_\_\_\_ Local action reports submitted.

Identify *Educator* issues: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

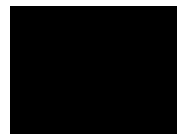
4 5. \_\_\_\_\_ Attended local or other training sessions.

Name of local program: \_\_\_\_\_

Name of regional, state, or national training session and participants: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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OUTSTANDING LOCAL ASSOCIATION REPORT FORM

***MEMBERSHIP***

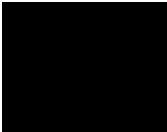
Name of Local Association: \_\_\_\_\_

**Maximum  
Point Value**

- 5      1.    \_\_\_\_\_ Maintenance and recruitment.
- 5      2.    \_\_\_\_\_ 80% membership or.....  
          \_\_\_\_\_ 25% increase.
- 5      3.    \_\_\_\_\_ Committee functioning before the first training session.
- 5      4.    \_\_\_\_\_ Training participation.

Description of training program: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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OUTSTANDING LOCAL ASSOCIATION REPORT FORM

***POLITICAL ACTION***

Name of Local Association: \_\_\_\_\_

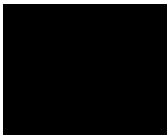
**Maximum  
Point Value**

- 2.2     1.    \_\_\_\_\_ Arkansas Committee for Children and Public Education (ACCPE) Committee
- 2.2     2.    \_\_\_\_\_ Interview and support for candidates
- 2.2     3.    \_\_\_\_\_ Frequent voter lists used
- 2.2     4.    \_\_\_\_\_ Local lobbying network
- 2.2     5.    \_\_\_\_\_ Efforts in elections

Briefly describe campaign efforts: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 2.2     6.    \_\_\_\_\_ Voter registration survey and campaign conducted
- 2.2     7.    \_\_\_\_\_ ACCPE campaign conducted. Dollar amount \_\_\_\_\_
- 2.2     8.    \_\_\_\_\_ Members informed
- 2.2     9.    \_\_\_\_\_ Volunteer cards

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OUTSTANDING LOCAL ASSOCIATION REPORT FORM

***EMPLOYEE RIGHTS  
AND RESPONSIBILITIES***

Name of Local Association: \_\_\_\_\_

**Maximum  
Point Value**

- 5      1.    \_\_\_\_\_ The local has an organized Professional Rights and Responsibilities Committee (PR&R).
- 5      2.    \_\_\_\_\_ The local has a designated grievance representative or committee.
- 5      3.    \_\_\_\_\_ The local has attended local or other training sessions on employee rights and responsibilities.

List names and dates of session: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- 5      4.    \_\_\_\_\_ The local has assisted a member with a grievance or other job-related problem.

Describe efforts: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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