**Upcoming Events**

**AEA Professional Development Conference**

**November 6-7, 2025**

Worksite Locations: Hot Springs Convention Center

Complete and submit it to your building administrator.

Reminder: Act 1151 of 1993 requires that school employees notify their building administrator at least 30 calendar days before attending the AEA Convention.

**Notice of Intent**

Yes, I will be attending AEA Professional Development Conference

To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Building Administrator

From: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pursuant to Arkansas Department of Education guidelines regarding attendance to AEA Convention (Professional Development Conference), I plan to attend the AEA Convention workshops on the date(s) and time(s) checked below:

\_\_\_\_\_\_\_\_Thursday, November 6 – AM

\_\_\_\_\_\_\_\_Thursday, November 6 – PM

\_\_\_\_\_\_\_\_ Friday, November 7 – AM

\_\_\_\_\_\_\_\_ Friday, November 7 – PM