



**AEA Convention Professional Development Conference
Workshop Application
for Instructional Staff Development Credit Approval**

This form must be received by June 5, 2009 to be considered for approval.
Send to: Arkansas Education Association – 1500 West 4th Street – Little Rock, AR 72201-1604

Organization _____

Presenter Information

Lead Presenter _____

Address _____

City _____

State _____ Zip _____

Phone(s) Home _____ Mobile _____

Work Phone _____

Fax _____

E-mail _____

Co-Presenter Information

Lead Presenter _____

Address _____

City _____

State _____ Zip _____

Phone(s) Home _____ Mobile _____

Work Phone _____

Fax _____

E-mail _____

Convention Workshop Title _____

Workshop Description (Limit: 50 words). Attach workshop description on separate sheet and submit with this form. The description must show how the workshop is aligned with the standards developed by the National Staff Development Council. These standards are a part of the ADE Professional Development rules and are attached in a separate document.

Subject Area (select one)

- Science
- Social Studies
- Mathematics
- Language Arts
- General Education

Audience (check all that apply)

- Pre-K
- K
- Primary
- Secondary
- Special Ed.
- ESP
- Other _____

Workshop Day Preference (we will try to accommodate all requests)

- Thursday
- Friday
- Both Days
- Either Day

Workshop Length

- Session (2 hours)
- Session (4 hours)
- Session (6 hours)

Focus Area: Professional Development Topics

ADE rules require that approved professional development activities are based on the improvement of student achievement. (check all that apply)

- Assessment
- Instructional Strategies
- Standards, Framework & Curriculum Alignment
- Building a Collaborative Learning Community
- Educational Technology
- Supervision
- Parental Involvement
- Cognitive Research
- Advocacy/Leadership
- Systemic Change Process
- Content Area (K-12)
- Mentoring/Coaching
- Principles of Learning/Development Stages

Audio/Visual Request and Other Needs

All rooms will be set up in theater style unless arrangements are made with AEA by Aug. 3, 2009. Included will be a tabletop podium with microphone.

- Presenter will bring own computer
- We will provide only if requested
- DVD Player (television monitor and player, etc.)
- LCD Projector
- Projection Screen for PowerPoint, etc.
- Other Needs – please list below (special orders)

Signature _____ Date _____