

Please complete one form per room  
**Send Form Directly to the Hotel By October 3, 2011**  
Arkansas Education Association  
Room Reservation – AEA Member

**AEA Professional Development Conference - November 3-4  
and AEA Representative Assembly - November 4-5**

Confirm to: \_\_\_\_\_

Street Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone No. \_\_\_\_\_

Email Address \_\_\_\_\_

List names of all occupants of this room: \_\_\_\_\_

Check in date: \_\_\_\_\_ Check out date: \_\_\_\_\_

Smoking

Nonsmoking

**SEND THIS FORM DIRECTLY TO THE HOTEL**

**DoubleTree Hotel  
424 West Markham  
Little Rock, AR 72201**

Toll free: (800) 937-2789      Locally: (501) 372-4371

Circle type of guest room rate: (tax not included in rate)

Single -1 bed, 1 person	\$88
Double-1 bed, 2 persons	\$88
Double/Double - 2 beds, 2 persons	\$98
Triple - 2 beds, 3 persons	\$108
Quad - 2 beds, 4 persons	\$118

Kings & Suites available upon request from the hotel

NOTE: A first night's deposit will be required on all reservations made with the hotel. This deposit may be in the form of cash or one of the following credit cards: AMEX, VISA, MasterCard, Carte' Blanche, Diner's Club or Discover. All reservations must be cancelled 24 hours prior to arrival or the first night's pre-payment or credit card will be charged as a no-show.

\_\_\_\_\_  
Type Credit Card/Number/Expiration Date

Name (as it appears on credit card): \_\_\_\_\_