

# CONTRACT FOR EXHIBIT SPACE

ARKANSAS EDUCATION ASSOCIATION  
ANNUAL CONVENTION  
November 5-6, 2009  
CONVENTION CENTER - ROBINSON AUDITORIUM  
MARKHAM AND BROADWAY  
LITTLE ROCK, ARKANSAS

In accordance with rules and regulations (see flyer) governing the exhibits of the Arkansas Education Association Convention, we hereby request space and assignment for exhibit purposes.

**Date:** \_\_\_\_\_

**Booth Sign:**

(brief and correct wording for sign)

\_\_\_\_\_

**Company/Organization:**

\_\_\_\_\_

**Street or Box No.:**

\_\_\_\_\_

**City:**

**State:** (2-letter abbreviation)

**Zip:**

**Phone:**  
( )

**Number of Booths reserved:**

**Payment Included?**

\*(required) **Email Address:** \_\_\_\_\_

**Name of Representative in Charge of Exhibit:**

**Phone:**  
( )

**Street Address:**

(if different from above)

**City:**

**State:**

**Zip:**

\*(required) **Type of Product that your company will exhibit:**

Exhibitor must sign and return the contract to AEA at 1500 West Fourth Street, Little Rock, Arkansas, 72201-1064 **by July 31, 2009.**

**Confirmation will be sent** either by email or regular mail. Checks must be sent with contract or at a later date, provided payment in full is received by **October 5** (except for governmental agencies prohibited by law from making advance payments.)

**Company/Exhibitor's Signature:** \_\_\_\_\_

Note: Options for returning form: 1) print, sign, and fax to Annette Thomas-Jones, 501-375-4620  
2) print, sign, and return to 1500 West 4<sup>th</sup> Street, Little Rock, AR, 72201  
3) sign electronically and email to [ar-atjones@nea.org](mailto:ar-atjones@nea.org)

Do not write below this line

**Number of Booth(s):** \_\_\_\_\_ **Status of Payment:** \_\_\_\_\_

**Assigned Booth Number(s):** \_\_\_\_\_ **Signature of Exhibit Manager:** \_\_\_\_\_